## Professional Practice for Information Technology

*[Note referred to as Professional Practice 1 in section 4.3.1 Programme Structure]*

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| *SMS Code* | IN501001 | *Directed Learning hours* | 60 |
| *Level* | 5 | *Workplace or Practical Learning hours* | nil |
| *Credits* | 15 | *Self-Directed Learning hours* | 90 |
| Prerequisites | None | *Total Learning Hours* | 150 |
| *This course partially replaces IT101001*  *Name of other Programme: Bachelor of Information Technology (version 2)* | | | |

***Aims***

To provide the fundamentals of professionalism for students in the Information Technology field. To understand the fundamental principles and processes of IT communication, including an understanding of the multicultural influences in this context. To develop competency in core professional skills as they are relevant to Aotearoa New Zealand and the computing industry.

***Learning Outcomes***

At the successful completion of this course, students will be able to:

1. Demonstrate the ability to learn independently.
2. Make decisions about IT tools and utilities.
3. Communicate effectively with colleagues, management, clients and other people related to the IT industry.
4. Write professional documents for the information technology environment.
5. Research, prepare and deliver an informative oral presentation which gains and maintains interest.
6. Demonstrate a professional attitude to work, including but not limited to attendance, punctuality and personal conduct.

***Indicative Content***

* Communication and collaboration tools and conventions.
* Problem solving and creative thinking.
* Cultural and gender issues.
* Researching, planning and organising.
* Time management.
* Gaining leave approval for any absences.

***Assessment***

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| **Assessment Activity** | **Weighting** | **Learning Outcomes** |
| Professional Portfolio | 50% | 1, 2, 3, 4, 6 |
| Assignment | 25% | 1, 2, 3, 4, 6 |
| Oral Presentation | 25% | 1, 2, 3, 5, 6 |

***Resources***